

TURKISH REPUBLIC
KARABÜK UNIVERSITY
Hasan Doğan School of Physical Education and Sport
Department of Physical Education and Sports Teaching
Special Skills Examination Regulations

Purpose and Basis

Article 1:

Aim: Procedures about the acceptance of students to the programs of Physical Education and Sport Teaching in Hasan Doğan School of Physical Education and Sports are executed in accordance with the provisions of this regulation. This regulation contains provisions related to procedures such as preparation of special skills entrance exam and evaluation, finalization, and announcement of the results.

Basis: This regulation has been prepared on the basis of "Karabük University Associate Degree and Bachelor's Degree Education Examination Regulation".

Admission Candidate Conditions

Article 2:

Candidates can apply for Special Ability Test of Hasan Doğan School of Physical Education and Sports Department of Physical Education and Sport Teaching;

- a) If they have base score envisaged by YGS for that year
- b) If they don't enroll at a university even though they have the right to enter any educational institution according to the YGS exam.

Announcement of exam

Article 3:

Student quotas that will be accepted to Hasan Doğan Physical Education and Sports School of Physical Education and Sport Teaching Degree program through Aptitude Test, the necessary conditions to become a candidate, registration and exam dates are announced through the media organizations and Karabük University Web page.

Candidate Registrations

Article 4:

Candidate registrations are made at the time and place designated by the College Board. Candidates are not accepted to exam without showing passport, identity card and any

identification such as driver's license. During the pre-registration, candidates are asked the following written documents;

- A.** Original document of YGS Examination Results and a copy belonging to the year when Aptitude Test is taken (This document is not asked for foreign applicants.)
- B.** Original document of graduation diploma or completion and a copy
- C.** Document labeled "Graduated from the department of sports" that is taken from the institution for those who have graduated from the department of sports of secondary education institutions
- D.** Petition telling that the candidate wants to take this exam is given during registration.
- E.** Two passport photos sized 4,5x6 cm taken in the last six months and dressed suitable for the regulations
- F.** Original and photocopy of Identification Card (Identity Card should include citizenship number)
- G.** Bank certificate showing that you have paid Aptitude Exam Expenses (Karabük Branch of Ziraat Bank: Account No. 52637946-5010: 100 TL)
- H.** Curriculum Vitae of Sports if there is any
- I.** Health Report taken from official or private health foundation and including the expression "THERE IS NOT ANY INCONVENIENCE FOR ENTERING APTITUDE TEST OF APPLIED PHYSICAL EDUCATION AND SPORT" (The ones who have one or two of speech and physical barriers that may prevent sport education cannot apply the test and even if they pass the exam, their exams are canceled.)

Important Note:

Applications sent by mail are not accepted. Application is made by the candidate himself or a relative. The application fee is not refundable. Candidates come with original and photocopies of documents above. Copies are returned to candidates after the approval of the originals.

If candidates enroll at the school by giving false information and documents although they do not have the required conditions, they are immediately dismissed from the school whenever this situation is realized during the period of education and the legal action is taken.

Supreme Board of Examinations

Article 5:

The University Executive Board chaired by the President or a Vice President, Director of Higher School includes 3 (three) people of Supreme Board of Examination. Exam Supreme Council is primarily responsible for conducting examinations in a healthy way.

Regulatory Board of Examination

Article 6:

Regularity Board of Examination chaired by Director of Higher School or a lecturer appointed by Director of Higher School consists of and enough faculty members. This committee may give responsibilities to the other faculty members and administrative staff if it is needed. The committee is responsible to the Supreme Board of Examination.

Duties of the Regulatory Board of Examination

Article 7:

Regulatory Board of Examination is responsible for;

- a) Specification and regulation of the places where the exams are taken and
- b) Selection and appointment of the ones who are responsible for the places of examination
- c) Getting the places of examination suitable for the exam
- d) Doing and concluding examinations safely
- e) All procedures at every stage of the exam from beginning to end

Jury of Examination

Article 8:

Exam Jury consists of faculty members, at least 5 (five) principal, 3 (three) alternate members, determined by the Higher Education Board. College Board may appoint faculty members of other relevant departments of universities for Aptitude Exam unless there is sufficient number of faculty members.

The exam Jury enters into the area of exam during the exam to determine the management and format of the examination and makes the necessary explanations to the candidate students. They have full authority to determine exam duration, format and the mode of application. Members of Supreme Board of Examination cannot be appointed to the exam jury.

Types of Exams and Calculation of Exam Scores:

Article 9:

Calculation of the candidate's achievement scores; (Amended: Senate Decision numbered 2011/11-6 dated 14/07/2011)

- In the calculation of Special Ability Test Score, the Student Selection and Placement Exam manual published by Student Selection and Placement Center (ÖSYM) each year is based.

- In the results of coordination tests of sports other than athleticism, the best degree is evaluated as a full score and the candidates who cannot succeed 60% of the top degrees are eliminated and are not included in assessments. Thus, the equal interval scale is created to evaluate from the best grade to 60% of this grade. In the field of athletics, the scores at the description of this branch of sport are valid, and the candidates who cannot have enough score are eliminated and are not included in evaluations.
- Points specified in Table 2 for National Team athletes are evaluated as ÖYSP score and basic score is calculated by being converted to standard score according to the system determined in the booklet of ÖSYM.
- Contribution rates of athletes' biography of the criteria are in Table 3 and the assessment scores of athletes are Table 2.
- Applicants are listed according to points that they gain and reserve list is created 2 times bigger quotas determined in table 1 for each gender. (In the absence of exact numbers, it is completed to the bigger one.)
- As a result of Special Aptitude Test, in the case of the national quota indicated in Table 1 is not filled, the incomplete quota is completed by a male and a female candidate, a female candidate has priority, in the reserve candidates list from football (2 quota), basketball (2 quota) and volleyball (2 quota) branches of sports.
- As a result of Special Aptitude Test, if quotas in a branch of sports are not filled, the incomplete quota is completed by the other reserve list of the branches of the same sport (women or men). Despite this, if it is not filled, it is completed by the reserve list of sport in athletics, (one female, one male). However, if it's still not filled, it is completed by football reserve list (one female, one male). The same order is followed if reserve lists become insufficient.

Explanations about Backup Candidates

Article 10:

Instead of candidates who fail to enroll on the dates of registration for any reason, backup candidates are respectively enrolled on the dates that will be announced.

Conditions that do not exist in the Regulation

Article 11:

On the matters not covered by this regulation, the processes are performed according to the Higher Education Act of 2547, Decisions of the Board of Higher Education, Student Selection and Placement System Manual provisions, Education of Associate Degree and Bachelor Degree in Karabük University and examination regulations, and the decisions of the Senate. If matters

specified in the regulations take place in a different way in the Manuel of Student Selection and Placement System, manual guidelines are applied in the case in a different way.

Implementation

Article 12:

This regulation is implemented from the date Karabük University Senate agrees.

Executive

Article 13:

The provisions of this regulation are executed by the President.

Place of Application

Article 14:

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Web Page: www.karabuk.edu.tr.

Numbered 2010/11-30 and dated 12/07/2010 Decision was adopted by the Senate.